College Curriculum Review Committee

Meeting Minutes – October 21, 2020

Members Present: Anna Brasted, Carol Van Der Karr, Christina Price, Christopher Ortega, Eileen Gravani, Maaike Oldemans, Michele Gonzalez, Pam Schroeder, Philip Gipson, Ronnie Casella, Ryan Vooris, Vincent DeTuri, Kate Polasek, Kim Rombach, Zack Cooperman, Carol Costell Corbin, Nancy Diller, Mary McGuire

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | Minutes approved from September 23, 2020 | **Approved** |
| **Old Business** |  |  |
| 1. |  |  |
| **New Business** |  |  |
| **1.** English 200 – Introduction to Literature | Course alteration. Remove prereq. of CPN 100 and 101. Syllabus is missing some elements – K. Polasek will reach out to English Department to update the syllabus including removing CPN 102 as a prerequisite. Carol Costell Corbin moves to approve. C. Ortega seconds. Motion passes. | **Approved** |
| **2.** English/Professional Writing 4+1 Program | New program entry in Catalog – not an official new program  K. Polasek moves to pass. R. Vooris seconds. Motion passes | **Approved** |
| 3. PWR 375 – Digital Storytelling | New course proposal.  Discussion about prerequisite – would this be an issue in Curriculog? Otherwise, no problem.  C. Price mentioned a concern with the Banner listing – a suggestion is that the English Dept. will need to monitor registration. Banner can’t do this but English dept. is probably already aware of this. Motion by C. Ortega to pass. C. Costell Corbin seconds. Motion passes. | **Approved** |
| 4. PWR 412 – Advanced Creative Writing | Course alteration proposal. Discussion about how many times students can repeat this course, and up to how many credits students can earn for the course? Perhaps this course could include a statement similar to PWR 414. Would they want to limit the number of times this course can be taken? More information is needed from the English Dept. to clarify this proposal: K. Polasek will follow up on. Contingent pass motion by C. Costell Corbin based on clarification of repeatable credit. M. McGuire seconds. Motion passes. | **Approved** |
| 5. PWR 414 – Advanced Rhetorical Theory | New course proposal. Question about syllabus regarding grading concerns with point system. Ryan Vooris offers a point of clarification, proposal includes reference of an email to the Communications Dept. about proposal but no response. Is this okay? P. Schroeder mentions this is fine. No email was attached in Curriculog, but perhaps there should be some indication that they reached out. C. Ortega will follow up with this to get an email response form the Communications Dept. K Polasek motions to pass. P. Gipson seconds. Motion passes. | **Approved** |
| 7. PWR 425 – Literary Magazine Publishing – Hoxie Forge Review | Course alteration. Course description in Curriculog does not match the syllabus. The syllabus will need to be updated. K. Polasek will ask the English department to send an updated version of the syllabus. N. Diller motions to pass. M. McGuire seconds. Motion passes. | **Approved** |
| 8. Professional Writing | Program alteration. M. Gonzalez makes a motion to pass, C. Costell Corbin seconds. Motion passes. | **Approved** |
| 9. SHH 360 – Teaching Children with Limited English Proficiency | Course alteration. Proposal to change credit hours from 1 to 3 and alter course description. E. Gravani discusses justification to change the credits and mentions majors have room in the program for an additional 2 credits. K. Polasek mentions a concern with different SLOs listed on syllabus and in Curriculog. E. Gravani mentions that faculty were asked to only put the top three course SLOs in Curriculog. C. Costell Corbin motions to pass. C. Ortega seconds. Motion passes. | **Approved** |
| 10. SHH 381 – Anatomy and Physiology of Speech and Hearing | New course proposal. E. Gravani provides the history of this course and SHH 382. Additional content was added to include anatomy and physiology. Therefore, another course was added. This course will provide a seamless course transfer/ equivalency. The proposal is missing information for the outline. C. Costell Corbin motions to contingent pass with follow up on anatomy and physiology with a revised outline. C. Ortega seconds. Motion passes. | **Approved** |
| 11. SHH 382 – Speech and Hearing Science | New course proposal. Discussion about proposal includes a limited topical outline. K. Polasek makes a motion to contingent pass based on the department adding details to the outline. C. Ortega seconds. Motion passes. | **Approved** |
| 12. SHH 480 – Clinical Practicum I | New course proposal. Some discussion about SLOs and topics – The syllabus needs the pass/no credit statement deleted, and more clarification is needed to explain what the writing assignment is. The syllabus refers to a supplemental document but it’s not provided. K. Polasek will email department to update the syllabus. Motion to pass by C. Ortega. R. Vooris seconds. Motion passes. | **Approved** |
| 13. SHH 485 – Ethics in Practice: Habilitation and Rehabilitation Services | New course proposal. Same concerns SHH 480 with no topics listed. Course description on syllabus is different than the catalog description. Topical outline needs to be included. Remove special permission as a prerequisite. C. Price mentions special permissions to register requires students to obtain department approval. This should not be listed as a prerequisite. Contingent pass motions by K. Polasek. C. Ortega seconds. Motion passes. | **Approved** |
| 14. SHH 486 – Introduction to Medical Speech Pathology | New course proposal. K. Polasek mentions syllabus has updated SLOs that need to be updated in Curriculog. Discussion about the Dept. SLOs included in the syllabus, but are not needed. E. Gravani will follow up with the language of the SLOs. Contingent pass with motion by K. Polasek. Seconded by P. Gipson. Motion passes. | **Approved** |
| 15. SHH 488 – Autism Spectrum Disorder | New course proposal. Syllabus needs to include a topical outline. Lists that a prereq or coreq is required but none is listed. E. Gravani will ask the department about a prereq for this course. Motion to contingent pass by K. Polasek. C. Ortega seconds. Motion contingent passes. | **Approved** |
| 16. Speech and Hearing Science | Program alteration. Question about COR 101 –It doesn’t need to be counted in the total program credits. The schema – needs to be checked. The credits are off by 1. P. Schroeder changed the credit hours. Need to check to be sure this is how the department wanted it.  Should this proposal be split into two?  P. Schroeder mentions that it doesn’t need to be that way – that it’s the department’s choice about how to list the concentrations in the catalog. Some discussion about the proposal including 36 credits, not 35. Contingent pass motioned by C. Costell Corbin. Seconded by C. Ortega. Motion passes. | **Approved** |
| **Meeting Adjournment** | The meeting was adjourned at 3:55 | **Adjourned** |

Submitted by Kim Rombach